FAQs for Girls Night Out (GNO) - a Virtual Event October 15, 2020 4:30-6:00pm

1. Can I donate before I register?

Absolutely! We welcome all donations and are actively putting them to use to support our girls during this difficult time. If you would like to make a gift now, please visit our <u>Donate page on</u> <u>our website</u> or select Donate Now on <u>Marian Girls Night Out - Powered by GiveSmart</u>. To participate on the GiveSmart platform, please register via the GiveSmart link at <u>Marian Girls Night Out - Powered by GiveSmart</u> and add your credit card information for a quick and seamless experience. You can also support Marian Middle School with a donation from your Donor-Advised Fund. Our Charity Tax ID is 43-1873629.

2. Do I have to register through the Give Smart app?

Yes, to participate in the event and giving opportunities, please register via the GiveSmart app at <u>Marian Girls Night Out - Powered by GiveSmart</u>. If you wish to give a gift through the traditional means, please visit <u>https://marianmiddleschool.org/donate/</u> and select GNO 365 in the designation box.

3. Can I use GiveSmart on my phone or computer?

Yes, you can use GiveSmart on both your smartphone or computer.

4. When I register and purchase a "ticket" for the event, what does that include?

It includes access to the live virtual event and the keynote address from Lisa Nichols, CEO and Co-founder of Technology Partners, Q&A with Lisa following her presentation, as well as access to a specific networking chat room with 24 other business women. There will be one primary business leader/moderator per networking room.

5. How will I get access to the virtual live event?

Following your registration and prior to the event, you will receive an email with a link to access the event. The email will come from Marian Middle School.

6. Will I be able to interact with Lisa Nichols, the keynote speaker?

Yes, you will be able to send in questions or thoughts during her presentation and discussion. This will be managed through a chat feature and the moderator will select questions for Lisa to answer.

7. Will Marian students be involved as they have in the past during in-person events?

Yes, Marian students will still be involved. While they can't interact in person, there will be a Marian alum that will speak at the event. Additionally, a Marian student or alumnae may participate in the networking rooms if their school schedule allows for it.

8. How do I register for my networking room?

A couple of weeks prior to the event (after you have registered for GNO), you will receive an email from Marian Middle School announcing the different networking rooms and which business leader will be leading/moderating each room (from our generous sponsors). You will select the networking room you prefer. There will be a maximum of 25 people per room to allow for enough interaction between participants. First come, first serve on sign ups.

9. When will I register for my networking room - if I've already registered for the actual event?

Registration/sign ups for the networking room will happen a couple of weeks prior to the event (by Oct. 1, 2020).

10. Who will be featured in the networking rooms and how will they work?

The moderator/business leaders for each networking room have not yet been determined. Event sponsors have the opportunity to have one of their female business leaders featured to run a networking room. All 25 participants will have a custom access link for the networking room and will be able to view one another. The leader/moderator will start the discussion and then open up further discussion or questions to the networking group. We're encouraging everyone to participate and have allowed enough time for this.

11. How will I get access to my networking room?

Access to your networking room will be sent via email with access to the overall event. The link will take you to a landing page with the access to both the main event and the networking room (two separate links provided).

12. When does registration for the event close?

Registration for the event closes on October 9, 2020. This allows us enough time to coordinate plans for the networking rooms.

13. Are all donations required the day of the event? Or when does the option to donate close?

You can donate until 11:00 pm on Friday, October 16, 2020 (one full day after the event/keynote address).

14. What can I purchase or "bid" on virtually?

You can "bid" on or "purchase" items from the Teacher Wish List, you can donate directly or you can support the Fund-a-Need. The Teacher Wish List features all the supplies that Marian Students need on a regular basis throughout the school year. The beauty of the Wish List is that you can fund and purchase several Wish List items for Marian, and others can as well, until all of those items are fulfilled.

To find the most impactful ways to transform the life of a Marian Girl, click "Items" from the top navigation bar and select "Make a Donation" for a list of our <u>Fund-a-Need</u> items. You can also choose from one of the pre-populated options on the homepage, or any amount you wish to give.

15. What is the Teacher Wish List and how is it used?

The Teacher Wish List features all the supplies that Marian Students need throughout the year. We are taking into account a possible need for virtual learning at some point as well so we are prepared. The wish list items are categorized by need (arts, essentials, classroom needs, etc.) in case you have a particular interest. It is used to allow you to "purchase" individual items to meet the needs of the school. The teachers provided input based on their needs -- literally their "wish list." You can click on items you want to purchase directly for the school - in any quantity.

16. How will I "bid" or purchase certain items on the Teacher Wish List? And can more than one person purchase each item -- or donate for each item?

You simply select the item desired, determine the number you want to purchase and all of these items will go into your cart. Once all of the units have been purchased of that item, this item will no longer be able to be purchased.

17. Will there be a Fund-a-Need auction?

Yes, there are several ways that you can Fund-a-Need. To find the most impactful ways to transform the life of a Marian Girl, visit the page <u>Marian Girls Night Out - Powered by GiveSmart</u>. Click "View Items" and select "Make a Donation" for a list of our Fund-A-Need items. If you'd like, you can also donate via our traditional website at <u>https://marianmiddleschool.org/donate/</u>. You can also support Marian Middle School with a donation from your Donor-Advised Fund. Our Charity Tax ID is 43-1873629.

18. How will I know when other people bid -- or does it matter/affect my bid?

It will not matter what other people bid, as their bid is actually a straight donation or a purchase of a certain item on the Teacher Wish List. Anyone can continue to purchase items from the Wish List until all have been purchased. Quantities needed per item vary.

19. How will checkout work?

You will pay for everything at once or pay for anything that is final, like anything within the Teacher Wish List, Donate Now, or Fund-a-Need options. To checkout, click "pay" at the top of the page. At the end of the event, we will also send a notification to you with payment instructions.

20. Will I get a receipt?

Yes, everyone will receive a confirmation email of their gift after the event is closed and the Marian Development Office closes all transactions on October 16. In addition, all donors will receive an emailed letter thanking all of our generous donors two weeks after the event.

21. Are the tickets already purchased a full tax write off?

Yes, any tickets purchased are 100% tax deductible donations to support Marian Girls.

22. Will my ticket be included in my receipt?

You will receive a confirmation email once you have registered and paid for your ticket to the event. This will be separate from your donation or "purchases" the night of the event.

23. Can I share the auction/bidding registration with other people who may not have "purchased" virtual tickets? In other words, can anyone participate?

We welcome you to share information about the event with others, but only those who have registered will gain access to the event. If someone is interested in donating only, you can direct them to our Marian website here - <u>https://marianmiddleschool.org/donate/</u>

24. Will we hear from Mary Elizabeth Grimes or anyone from the school directly "during" the GNO event?

Yes, Mary Elizabeth, our President, will be live during the event and will address the participants. Additionally, we will share videos throughout the week via email and on social media. Please be on the lookout to join the conversation and pass along to others!